



No. 8-8/2017-GA

Telecom Regulatory Authority of India
Mahanagar Doorsanchar Bhawan, Near Zakir Hussain College,
Jawaharlal Nehru Marg (Old Minto Road),
New Delhi-110002
(Visit us at www.trai.gov.in)

TENDER DOCUMENT

Limited Tender For " Annual Maintenance Contract for Pest (Rodent Management/ Disinfestations / Vector/Anti Termite) Control Services in TRAI.

- Issuing Office : Telecom Regulatory Authority of India,
Gen.Admn. Section, Mahanagar Doorsanchar
Bhawan, Jawahar Lal Nehru Marg, (Old
Minto Road), New Delhi - 110 002.
- Tender No. : No.08-08/2017-GA
- Date of issue of Tender : 21/12/2017
- Last date of receipt of Tender : Up to 11 / 01 /2018, Time 15:00 Hrs.**
- Date of opening of Tender : 11/01/2018, Time 15:30 Hrs. (If the tender
opening date is declared a holiday by Govt. of
India then the tender shall be opened on next
working day at 15:30 Hrs.)
- Tender Forms Available From : Sr. Research Officer (GA)
Telecom Regulatory Authority of India, Gen.
Admn. Section, 7th Floor, Mahanagar
Doorsanchar Bhawan, Jawahar Lal Nehru
Marg, (Old Minto Road), New Delhi - 110 002.
- Earnest Money : Rs. 2,000.00 only.**
- Total Estimated Cost of Work : Approximately Rs. 1,00,000/- per annum.**

2. Sealed limited tenders are invited from reputed firms for Annual Maintenance Contract for Pest (Rodent Management/ Disinfestations / Vector/Anti Termite) Control Services in TRAI.

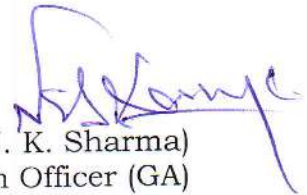
3. The tender documents should be submitted in a sealed cover envelop duly super-scribed. **"Annual Maintenance Contract for Pest (Rodent Management/ Disinfestations / Vector/Anti Termite) Control Services in TRAI "**.

4. Bidders are advised to go through the tender document carefully and understand various provisions contained therein along with their implications.

5. Bidders shall have to deposit bid security (EMD) of Rs. 2,000.00 (Rupees Two Thousand only) in the form Demand Draft drawn on any scheduled bank in favour of "TRAI" payable at New Delhi along with the tender documents.

6. Intending eligible bidders may obtain a copy of tender documents from Sr. Research Officer (GA), TRAI, 7th Floor, Mahanagar Doorsanchar Bhawan, Jawahar Lal Nehru Marg, (Old Minto Road), New Delhi - 110 002 or the same can be downloaded from the website of TRAI i.e. www.trai.gov.in and also from CPP portal i.e. <https://eprocure.gov.in/CPPP>.

7. Clarification: In case the prospective bidders need any clarification regarding any terms and conditions of the tender, the bidder may contact the undersigned in person or telephonically before the last date for submission of tender.



(N. K. Sharma)
Sr. Research Officer (GA)
Tel. 011-23664141

TERMS AND CONDITIONS

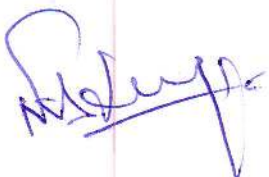
1. Introduction:

The undersigned is directed to invite sealed LTE for AMC for Pest (Rodent Management/ Disinfestations / Vector/Anti Termite) Control Services in TRAI Office comprising details as mentioned in Annexure installed in TRAI Office, MDS Bhawan, New Delhi on the terms and conditions mentioned below.

- 1.1 LTE received after due date and time, those received without sealed cover and rates not quoted in the SOR proforma given in Annexure will not be accepted.
- 1.2 The rate quoted by the firm will be valid for 90 days from the date of opening of tender.
- 1.3 No request for change in rates quoted/accepted will be entertained for any reason.
- 1.4 Canvassing in any case or form is strictly prohibited and LTE of tenderer who resorts to canvassing will be summarily rejected.
- 1.5 Rates should be quoted without erases and overwriting. Any correction in rates is required to be signed by the tenderer otherwise the tender may be summarily rejected.
- 1.6 The competent authority in this department reserves the right to reject any or all the LTE without assigning any reason thereof.
- 1.7 TRAI is not bound to accept the lowest tender.
- 1.8 Work order will be issued to the firm recommended by the Tender Evaluation Committee and approved by the Competent Authority in TRAI.

2. Required Documents:

- 2.1 Tender document with all pages duly signed and embossed with official seal.
- 2.2 Demand Draft/ Pay Order of Rs.2,000/- towards Earnest Money Deposit in favour of 'TRAI', payable at New Delhi.
- 2.3 Proof of registration of GST Number/Tax Certificate. A self-certificate shall be given in case the tenderer is not covered under GST;
- 2.4 Copies of minimum two works of similar nature during the last three years in Central/State Govt. /Public Sector Units/reputed firms/ Private institutes/ Office etc.
- 2.5 Copy of PAN / TIN Card.



- 2.5 Self attested copy of Pest Control valid license and number.
- 2.6 A self-certificate to the effect that the tenderer has not been blacklisted by Central/State Govt. Public Sector Units or its contracts have not been terminated on account of poor performance.

3. Instructions:

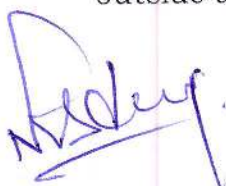
3.1 During the period of contract, the successful tenderer will be responsible to ensure that TRAI, New Delhi premises free from any type of pests which may destroy the valuable documents paper, structure, furniture and disturb the smooth and hygienic living.

3.2 Penalties:

Sl.No.	Nature of errors	Minimum penalty (maximum decided by the competent authority of TRAI, New Delhi)
01	For not attending the complaint	Rs. 200/- per day per default.
02	For causing damage to the public property	Three times the market value of the damaged property or Rs. 5000/, whichever is higher per Default.
03	For Breach of any of the conditions of the contract	Minimum penalty of Rs. 5000/- Per default or termination of contract and forfeiture of performance security as the case may be.

3.4 Under this contract the following services are to be provided:-

- (i) Rodent Management Services: This service will carried out for controlling rat infestation inside as well as outside the premises and safeguarding the Important files, papers, Boxes, carpets, electrical and Telephone wiring, wooden ceiling, paneling, cardboards, raw materials etc. from Rodents damage. This service will be provided in the entire office area inside the building area including office cabins, room's toilets corridors, falls ceilings etc. and outside the building premises. The treatment will be carried out by any new mechanism introduced or mechanical trapping approximate 30 Roda-boxes or tunnels along with glue pads placed on each floor including basement area and service operator will keep on changing their location/position during his visit at TRAI, New Delhi office Complex, using glue-boards and poison baiting in outside area only. For providing the services, the services operator of the



contractor shall visit TRAI, New Delhi for controlling the rodent problem and the services operator will visit daily for changing and replacing the glue pads/bait-stickers & used glue pads will be disposed off outside the building.

- (ii) Disinfestations/Anti Termite Treatment Services: This service will be carried out for controlling all types of crawling insects such as cockroaches, silverfish, bedbugs, red ants, black ants spiders, lizards and termite etc. The services will be provided in the entire office area by gel application or by spray 24 times in a year (Twice in a month on fortnightly basis) & as and when required by this office and by other approved modern methods.
 - (iii) Vector Control Service: This service will be carried out for controlling mosquitoes, flies and other flying insects. This will be provided by treating the breeding areas such as open drains, dustbins, garbage area, receiving area entry point's front and rear area of the plant under the bushes damp area along the walls etc. This treatment will be carried out by outdoor spray, indoor spray and using parricide's twice in a month on fortnightly basis & as and when required by this office and by other modern methods.
- 3.5 Pesticides/Insecticides which are to be used should be as approved by WHO and Central Insecticide Board.

4. Payment terms:

- 4.1 Payment will be made in four equal quarterly installments on completion of each quarter of the Annual Maintenance Contract after adjusting the amount of penalty, if any.

5. Period of contract:

- 5.1 At the initial stage, the contract shall be awarded for a period for two (02) years from the date of acceptance of the job by the firm subject to satisfactory fulfillment of the obligations under the contract. TRAI reserves the right to renew the contracted on year to year basis on the same terms and conditions provided the performance is found satisfactory.

6. Performance guarantee:

- 6.1 The successful tenderer will be required to deposit an amount equal to 10% of the contract value for 12 months towards performance guarantee by way of Demand Draft made in favour of TRAI payable at New Delhi. No interest will be payable on performance guarantee. PBG will be

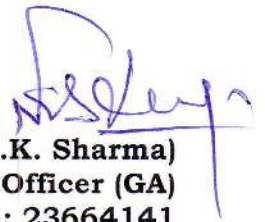


refunded only after successful completion of AMC period and submission of no defect /liability certificate to this office.

- 6.2 The performance guarantee will be submitted within 15 (fifteen) days of release of the order. In case performance guarantee is not received within this period, TRAI reserves the right to cancel the contract.

7. Termination of contract:

- 7.1 If during contract period, the services are not provided satisfactorily, TRAI reserves the right to terminate the contract by giving one month notice and deduct the amount accordingly.



(N.K. Sharma)
Sr. Research Officer (GA)
Phone : 23664141

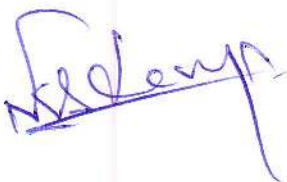
ANNEXURE

SCHEDULE OF RATE
TENDER FOR PEST (RODENT MANAGEMENT/ DISINFESTATIONS /
VECTOR/ANTI TERMITE) CONTROL SERVICES FOR
TELECOM REGULATORY AUTHORITY OF INDIA

Sl. No.	Pest (Rodent Management/ Disinfestations /Vector/Anti Termite) Control Services	Rate Per Annum in figures (In Rs.) Without tax
1	Total Area (66,667.44 Sq. ft.) - One Job	
2	Applicable Taxes @	
3	Amount including Taxes (1+2)	
4	Total Amount for 2 years i.e.(2x3)	

(Amount in words)

SIGNATURE OF THE TENDERER
With firm/ company seal



Name of Signatory _____
Firm Name _____
Address _____
Email Address _____
Phone (Landline) _____
Mobile _____

Details of Area:

Sl. No.	Floor wise area	Area	Total area which required pest control service
(i)	(ii)	(iii)	(iv)
1	Ground Floor (Reception area)	258.00 Sq. ft	66,667.44 Sq.ft
2	3rd Floor	13407.00 Sq.ft	
3	3rd Floor (Auditorium)	3026.00 Sq.ft	
4	4th floor	12640.00 Sq.ft	
5	5th floor	18,755.00 Sq.ft	
6	7th floor	18,581.44 Sq.ft	

Handwritten signature